

MO-149 Monthly Flight Rotation

Building / Van Maintenance - Week 3

ALPHA	Jan	Feb	Mar	Apr	May	Jun
Area	3	1	2	3	1	2

BRAVO	Jan	Feb	Mar	Apr	May	Jun
Area	1	2	3	1	2	3

CHARLIE	Jan	Feb	Mar	Apr	May	Jun
Area	2	3	1	2	3	1

Area 1:

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- Van:** **Duties:** 1-Floors swept & mopped, 2-Trash emptied, 3-Seats, walls, dash cleaned and conditioned, 4-Windows cleaned, 5-Tires cleaned.
- Halls:** **Duties:** 1-Floors swept & mopped, 2-Trash picked up, 3-Walls cleaned where needed, 4-Windows cleaned.

Area 2:

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- Café:** **Duties:** 1-Floors swept & mopped, 2-Trash picked up, 3-Walls cleaned where needed, 4-Counters & Table cleaned, 5-Trash & Recycling containers cleaned, 6-Pledge Table, 7-Clean & restock fridge, 8-Make list of needed supplies.
- Large Classroom:** **Duties:** 1-Vacuum Floors & sweep/mop step, 2-Trash picked up, 3-Walls cleaned where needed, 4-Dry erase board cleaned, 5-Desks Cleaned.
- Front Entry:** **Duties:** 1-Floors swept & mopped, 2-Trash picked up, 3-Walls cleaned where needed, 4-Windows cleaned, 5-Couch's cleaned and conditioned, 6-Organize Literature, 7-Dust.

Area 3:

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- Small Classroom:** **Duties:** 1-Floors swept & mopped, 2-Trash picked up, 3-Walls cleaned where needed, 4-Counter & Table cleaned, 5-Pledge Table, 6-Chairs cleaned and conditioned.
- Restrooms:** **Duties:** 1-Floors swept & mopped, 2-Trash picked up, 3-Walls cleaned where needed, 4-Clean toilet & sink, 5-refill soap, paper towels, & Toilet Paper, 6-Clean Mirror, 7-Make list of any needed supplies.
- Game Room:** **Duties:** 1-Floors swept & mopped, 2-Trash picked up, 3-Walls cleaned where needed, 4-Tables & chairs cleaned, 5-Windows cleaned, 6-Games Cleaned.