

MO-149 Trash Collection Scorecard

Month: \_\_\_\_\_

Year: \_\_\_\_\_

FLIGHT: A  B  C

DAY _____	Points	Trash Emptied	Good Liner	Total Points
<b>Collection Sites</b>				
Commanders Office	*			
Deputy Commanders Office	*			
Supply Office	*			
AE Office	*			
Senior Office	*			
Café (includes trash on top of cans)	*			
Large Classroom	*			
Small Classroom	*			
Game Room	*			
Senior Restroom	*			
Cadet Restroom	*			
Entry Way	*			
Front Counter	*			
<b>Work Practices</b>				
Don't Waste Trash Bags	*			
Bags filled to Max Capacity	*			
Condense Bags	*			
Place Trash at Front Entrance	*			
Notified Commander of Bag Quantities	*			
Completed in time allowed	*			
<b>Teamwork (Rate from 1 to 10)</b>	*			
<b>Total Points</b>				

Supervisor  
Initials

**Step 1:** Inspect each collection site and work practice and rate them with the system below. **\*Inspection Points:**  
Needs Improvement: 0  
Satisfactory: 1  
Excellent: 2

**Step 3:** Sum the points to find the flights total flight points.

**Step 4:** Each Month one flight will collect trash twice, for that flight sum the flight points for both inspections and divide by 2 to find your flights average total points for the month.

Flight Points 1	
Flight Points 2	
Total	
<b>Flight Average Points</b>	

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Front Counter	*			
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Don't Waste Trash Bags	*			
Bags filled to Max Capacity	*			
Condense Bags	*			
Place Trash at Front Entrance	*			
Notified Commander of Bag Quantities	*			
Completed in time allowed	*			
<b>Teamwork (Rate from 1 to 10)</b>	*			
<b>Total Points</b>				

Supervisor  
Initials

Official Use Only:  
MONTHLY FLIGHT RANKING \_\_\_\_\_